

My Schedule - MultiLine for Intune iOS

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Read on to learn about setting your schedule in MultiLine.

Overview

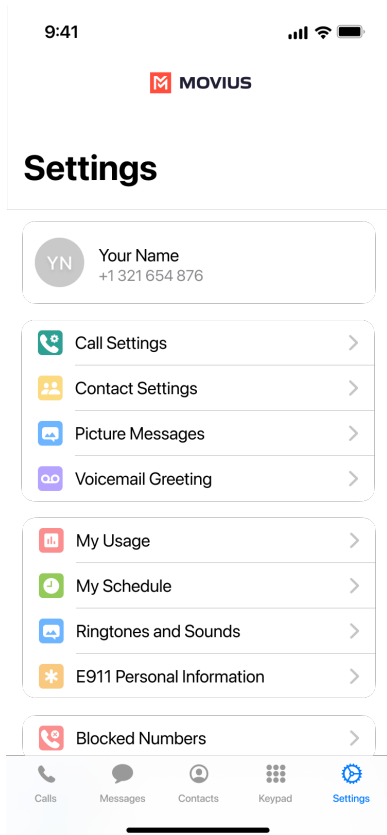
You can use **My Schedule** in the MultiLine Settings menu to set weekly Business Hours or turn on Do Not Disturb. For the hours outside your Business Hours, MultiLine will turn on Do Not Disturb.

Before you start

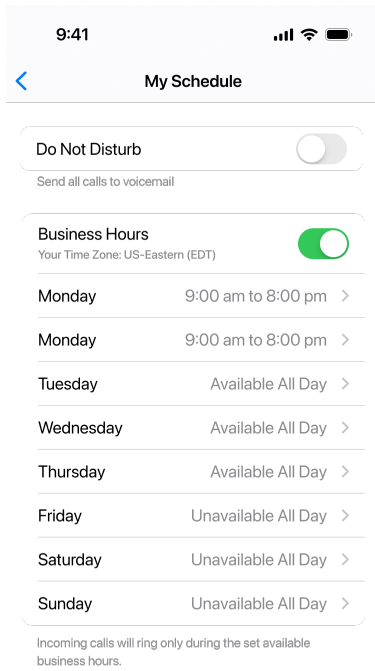
- You need to be connected to the Internet to change your schedule.
- If you are using the **Call Handling** feature to set a list of numbers to simultaneously or sequentially dial, the **Do Not Disturb** or **My Schedule** settings apply first and the calls will go to your voicemail and not ring the numbers on your **Call Handling** lists.
- When **Do Not Disturb** is enabled, all the calls will be sent directly to your MultiLine voicemail.

Set Business Hours

1. Go to **Settings** and select **My Schedule**.

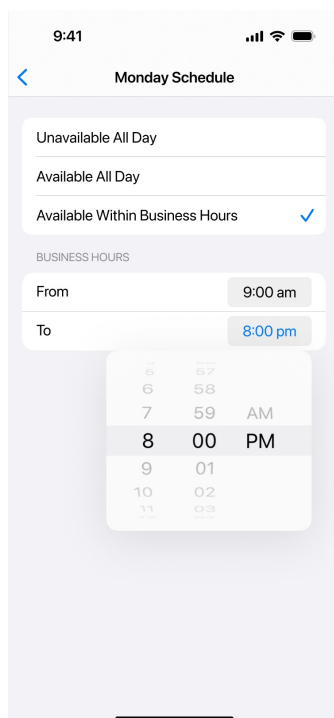


2. Set the **Business Hours** toggle to on to begin setting a schedule.



3. Select a day to set a schedule for that day.

- Select **Unavailable All Day** to set Do Not Disturb for the entire day.
- Select **Available All Day** to receive calls any time of day.
- Select **Available Within Business Hours** to set a time period to receive calls.



1. Set **From** to the earliest time to receive calls
2. Set **To** to the latest time to receive calls.

Your changes save automatically.

If you are using the **Call Handling** feature to set a list of numbers to simultaneously or sequentially dial, the **Do Not Disturb** or **My Schedule** settings apply first and the calls will go to your voicemail and not ring the numbers on your **Call Handling** lists.
